



Contract of Employment

1. **Between:** **North Haven Resort**
(Employer) Utik Lake Manitoba

And:
(Employee)

2. **Term of employment**

May to September

3. **Position of Chef (Red Seal)**

Chef responsibilities include:

- Preparation, ordering, stocking and inventory of all food items associated with North Haven Resort.
- Proper care of frozen and fresh food items.
- Keeping the kitchen, pantry, walk-in freezer and cooler organized and clean.
- Providing breakfast, lunch and dinner for up to 40 guests and approximately 30 staff members.
- Guest meals will be a wide variety of food items, including but not limited to, hot and cold appetizers, beef, pork, seafood and poultry main courses with decorative garnishes, salad, soup and dessert.
- You may also assist in hiring, training and supervising resort wait staff and bartender.

4. **Salary**

The Employee's Salary will be based on experience and will be paid bi-weekly.

5. **Hours of Work**

A normal work day starts at 5:00 a.m. with breakfast preparation. Staff breakfast is served at 6:00 a.m. Guest breakfast is served at 7:00 a.m. On fly-out days guest breakfast may be as early as 6:00 a.m. You will be responsible for daily fly-out lunches. Afternoon break of an appropriate time is allowed ensuring the staff dinner is served at 6:00 p.m. Guest appetizers are served at 6:00 p.m. with dinner served promptly at 7:00 p.m.



6. Disciplinary Procedure

If the Employer believes that the Employee has acted in an unfit way in the course of carrying out their duty, or the Employee brings the Employers business into disrepute, the Employee will face disciplinary action. Disciplinary action may range from verbal or written warning to immediate dismissal of the Employee.

7. Room and Board

North Haven Resort will provide the Employee with housing and all meals for the duration of the contract.

8. Notice of Termination

Either party may terminate employment with 4 weeks written notice. There are exceptions to the rule, where notice is not required, such as when dismissal is for gross misconduct or where constructive dismissal takes place.

9. Drug and Alcohol

North Haven Resort has a strict policy of no drugs or alcohol for all Employees and failure to comply with this will result in immediate dismissal and termination of employment contract.

North Haven Resort, Inc

Ryan Smith
General Manager North Haven Resort